



8 Red Lion Court | Alexandra Road | Hounslow | Middlesex | TW3 1JS | United Kingdom
Tel: +44(0)208 607 4660 | Fax: +44(0)208 607 4661 | DX: 3535 Hounslow
recruitment@mprsolicitors.co.uk | www.mprsolicitors.co.uk

POSITION APPLIED FOR: INTERN / PLACEMENT

The following information will be treated in the strictest confidence and in accordance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) 2018.

PERSONAL

(Please complete this section in BLOCK CAPITALS)

Surname:		First Name(s):	
Term time address:			
Home address:			
Email Address			
Contact Tel. No:	Mobile Tel No.		
Full Driving Licence:	YES/NO	Endorsements:	YES NO
* If YES, please give further details including dates.			
Are you involved in any activity which might limit your availability to work or your working hours e.g., local government?			YES NO
If YES, please give full details.			
Are you subject to any restrictions or covenants which might restrict your working activities?			YES NO
If YES, please give full details			
Are you willing to work overtime and weekends if required?			YES NO
Please give details of any hours which you would not wish to work:			
Have you any convictions (other than spent convictions under the Rehabilitation of Offenders Act 1974)?			YES NO
If YES, please give full details			
If offered a placement, you may be required to complete a Pre-Placement Medical Questionnaire. Are you prepared to undergo a medical examination before you start?			YES NO
Have you ever worked for MPR before?			YES NO
If YES, please give full details			
Have you applied for employment with this business before?			YES NO
Do you need a work permit to take up any employment in the U.K.?			YES NO
Do you consent to a Criminal Records Bureau check?			YES NO

EDUCATION

Schools attended since age 11	From	To	Examinations and Results
College or University	From	To	Courses and Results +Projected results
Other Formal Training	From	To	Diploma/Qualification

Please state why you decided to study Law

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Please give details of membership of any technical or professional associations and other student organisations:

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Please list languages spoken and the level of competence:

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EMPLOYMENT DETAILS

Please give details of your past employment/legal work experience stating the most recent first.

Name and address of employer	Dates	Position held/Main duties	Reason for leaving

INTEREST IN LEGAL CAREER

Do you want to practice in criminal law? YES NO

If you wish to practice in criminal law please state why

What other areas of law interest you and why

What do you feel you would be able to contribute as an intern at MPR

What do you expect or hope to gain from your internship at MPR

INTERESTS, ACHIEVEMENTS, LEISURE ACTIVITIES (e.g. hobbies, sports, club memberships)

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SUPPLEMENTARY INFORMATION

Please set out below any further information to support your application, e.g. past achievements, future aspirations, personal strengths.

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Preferred Start Date for placement:	Duration of placement:
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DECLARATION

I declare that the information given in this form is complete and accurate. I understand that any false information or deliberate omissions will disqualify me from my placement I understand these details will be held in confidence by the Company, for the purposes of assessing this application and ongoing personnel administration in compliance with the Data Protection Act 2018 and in accordance with the General Data Protection Regulation (GDPR) 2018.

Signature:	Date:
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REFERENCES

Please give the names of two people whom we may approach for a reference.

Name:	Name:
Position:	Position:
Address:	Address:
Tel. No:	Tel. No:
Email:	Email:

SOURCE OF APPLICATION

How did you hear of this vacancy?

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Candidate No [For Office Use]:

EQUAL OPPORTUNITIES MONITORING FORM

MPR SOLICITORS LLP are an equal opportunities employer and welcomes applicants from all sections of society. We value diversity. We ask all candidates to complete and return this Equal Opportunities Monitoring Form.

This information will help us to monitor the effectiveness of our recruitment and equality and diversity policy. This information will not form part of your application and will not be seen by the panel shortlisting or interviewing applicants. This information will be held and processed separately to your application and in accordance with the Data Protection Act 1998. and in accordance with the General Data Protection Regulation (GDPR) 2018.

If you choose not to complete this form, your application will not be affected. You may also send this application by separate mail if you wish.

THIS INFORMATION WILL HAVE NO IMPACT ON THE FINAL RECRUITMENT DECISION.

Position applied for	
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In each section listed below, please choose one option by marking 'X' in the appropriate box.

AGE

Age:	D.O.B.:	Prefer not to say	
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DISABILITY

<p>The Equality Act 2010 defines a disability as a physical or mental impairment that has a substantial and long-term adverse on an individual's ability to carry out normal day-to-day activities.</p> <p>Do you consider that you have a disability?</p>				
Yes		No		Prefer not to say

GENDER

Male		Female	
Is your gender the same now as at birth?		Prefer not to Say?	

MARITAL OR CIVIL PARTNERSHIP STATUS

Married		In a registered civil partnership	
Not married / in a civil partnership		Separated	
Divorced		Widowed	
Prefer not to say			

ETHNIC GROUP

Asian / Asian British		Black / Black British	
Bangladeshi		African	
Chinese		Caribbean	
Indian			
Pakistani			
Other Asian background (please specify)		Other Black background (please specify)	
Mixed Ethnic Group		White	
White and Asian		White British	
White and Black African		White Irish	
White and Black Caribbean			
Other Mixed background (please specify)		Other White background (please specify)	
Other Ethnic Group (please specify)			
Prefer not to say			

SEXUAL ORIENTATION

Bisexual		Homosexual / Gay / Lesbian	
Heterosexual		Prefer not to say	

RELIGION OR BELIEF

Buddhist		Christian	
Hindu		Jewish	
Muslim		No religion	
Sikh		Prefer not to say	
Other religion or belief (please specify)			

DATA PROTECTION

By completing this form, I agree to the organisation holding and processing the data I have provided, for its legitimate business reasons stated above.

Date	
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